

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/17/2020

Time: 8:00AM – 11:10AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Holly Elder, Tom Fullen, Lisa Kuelling, John Willey, Beth Tischler

Others Present: John Willey

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/15/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2 nd : Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the contractors meeting for the Better Building Project. They had the meeting for Phase I and then a kick off for Phase II. There was some discussion regarding the roof project at the service center and the need for working fans or a ridge vent. After further investigation the replacement fans are in the scope of work. The roof at the service center will take about six weeks to complete. Building Code Department finishes were discussed. There is still an issue with forty foot of tile/plumbing that needs to be dealt with.	Russ Zimmerman		
	Commissioner Miller attended the CCAO Taxation Committee meeting by teleconference. LLC's are finding loop holes to not be taxed in Real Estate transactions. They are trying to get legislation in place to make sure the proper taxes are paid. Fuel tax is down about 30-35% State wide. They talked about natural gas fracking. They talked about possible legislation to have some of	Scott Miller		

	<p>the bed tax revenue be given to County General Fund. This is only a discussion and there will be more to come on this subject. They talked about miss use of TIF funding that is being looked in to.</p>			
	<p>Commissioner Reiter was invited to a ZOOM meeting with Beth Hannam, EDC Executive Director and DGL Consulting. DGL is involved in ODOT's "Problematic Plan" for the eastern end of the SR 20 bypass. They are working with ODOT to look at any problems with the project and to do studies on what some of these problems would be. They the history of the cash data that caused the commissioners to reach out to ODOT officials. Commissioner Reiter and Ms. Hannam shared some of the concerns they may have with that project.</p>	Kay E Reiter		
	<p>Commissioner Reiter was unable to join the TMACOG Executive Committee meeting because she was on the ZOOM mtg with DGL.</p>	Kay E Reiter		
	<p>Commissioner Zimmerman attended the FCFC Executive Committee meeting by ZOOM. Stacy Gibson, new Director for FCFC, ran the meeting. She went over the 2020 budget and the adjustments that were made with the overlap of Cathy and Stacy. They also discussed how they plan to replace the Wraparound position. Stacy did a great job and the transition should go smoothly.</p>	Russ Zimmerman		
Commissioners and Administrator Discussion	<p>Administrator Garcia corresponded with Ann Pumphrey from Bishop Hoffman Schools who had asked if the school could use the front parking lot at the Commissioner's Office on September 28th. Their Homecoming is coming up and they would like to do something special for their seniors students. The plan is to give the seniors a parking space to decorate and park their cars on September 28th. It would be a great way to celebrate with this year's seniors and also be a good neighbor. The Commissioners did not have any issues with this and they thought it was a great positive community event!</p>	Theresa Garcia		
	<p>Commissioner Miller did a ride along with the Sheriff Marine Patrol. Commissioner Miller rode along with Deputy Bender covering seventeen miles of the river. Commissioner Miller noted that all water in the State of Ohio is owned by the State. The sheriff has jurisdiction over this area to patrol. The boat they use is a flat bottom boat and has the ability to go over limbs and sand bars that sit six to eight inches from the top of the</p>	Scott Miller		

	water. The boat is 22 years old. It is not a fast boat and it would take a while for them to get somewhere from the Marina they dock at once they get out in the water. Commissioner Miller believes it should be on the radar to replace the boat in a couple years. They also noted the Asian Carp population is still an issue in the river.			
	Commissioner Zimmerman noted the Buckeye Restaurant now has a health permit to serve food.	Russ Zimmerman		
	Commissioner Zimmerman asked about where we are with mandating a rabies vaccine to purchase your dog license. Administrator Garcia had stated that we should have a legal review from Prosecutor Tischler prior to the Commissioners' approval – this is currently being addressed.	Russ Zimmerman		
	Commissioner Zimmerman had received a complaint regarding OSS Director Kathleen Rocco and some township property issues. Green Creek Township Trustee has been trying to work with the Director about recycle bins in their township and has not been able to get anywhere with the Director. The recycle bins are causing litter issues on the property next to them. He felt as if some comments made by the OSS Waste Director were inappropriate. Commissioners will discuss this at the next OSS Board meeting.	Russ Zimmerman		
* Then /Now Documents	One certificate was presented by the Commissioner's office. A PO was not established prior to the invoice due to this being a new filling process from the State and we were unsure how the invoice was to be paid. One invoice makes up this certificate Supreme Court of Ohio - \$7,736.15	Commissioners	\$7,736.15	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	One certificate was present by Adult Probation. Court ordered a DNA consultation prior to a PO being done and cost was unknown. One invoice makes up this certificate. DNA Diagnostic Center - \$1,917.50	Adult Probation	\$1,917.50	
* Personnel	None			
* Travel Requests	None			
Regional Planning	John Willey – Regional Planning. John came in for his regular meeting with the Commissioners. See attachment A for agenda items. John wanted to discuss the 2020 Census and the recent article in The News Messenger. The article was great but John wanted to	John Willey - Director		

	make sure to note the self-response percentage for Sandusky County was 72%. There was also a discussion on Township Zoning laws and regulations. Commissioner Miller thought it would be a good idea for Regional Planning to put together a "do and don't" list for the Townships. John would like to be a little more involved in the Commercial/Industrial Building Code Department process. The Commissioners welcomed his participation and they suggested that he set up a meeting with the new Commercial/Industrial Bldg Code staff once they are in place.			
* Resolutions	2020 - 299 APPROVING APPROPRIATION TRANSFER FOR SEPTEMBER MANDATED SHARE (\$16,341.58) AND AUGUST PLACEMENT COSTS (\$70,360.43), CHILDREN SERVICES CAPITAL OUTLAY TO ASSISTANCE (\$20,000.00) FOR ANTICIPATED EXPENSES AND SUPPLEMENTAL APPROPRIATIONS TO PUBLIC ASSISTANCE CONTRACT SERVICES (\$200,000.00) FROM INCREASED MEDICAID ALLOCATION FROM THE STATE.	DJFS	\$16,341.58 \$70,360.43 \$20,000.00 \$200,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	***Commissioner Miller excused himself from session at 9:55am			
	2020 - 300 AUTHORIZING DELINQUENT UTILITY BILLS FOR PROPERTY AT VARIOUS LOCATIONS, FREMONT, OHIO, 43420 OWNED BY VARIOUS OWNERS BE CERTIFIED FOR COLLECTION TO THE SANDUSKY COUNTY TAX DUPLICATE	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd:Kay E Reiter Yes – 2 (Miller absent)
	2020 - 301 BUDGET REDUCTION FOR FUND 30290 F HOEFLICH DITCH DUE TO OVER CERTIFICATION (\$12.00)	Hoeflich Ditch	\$12.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd:Kay E Reiter Yes – 2 (Miller absent)
	2020 - 302 ORDER SETTING DATE & TIME OF FINAL HEARING ON THE ENGINEER'S REPORTS; ON ESTIMATED ASSESSMENTS; ON THE PROCEEDINGS OF THE IMPROVEMENT AND ON CLAIMS FOR COMPENSATION AND DAMAGES ON THE MICHAELS DITCH #151	Michaels Ditch		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2020 - 303 APPROVING PAYMENT TO LISA KUELLING, EMA DIRECTOR, FOR ADDITIONAL SERVICES OUTSIDE	Covid - 19		*Motion: Move to Approve resolution Moved by: Russ

	OF HER NORMAL SCOPE OF EVERYDAY DUTIES ADMINISTERING COVID-19 PANDEMIC EMERGENCY RESPONSE			Zimmerman 2nd:Kay E Reiter Yes – 2 (Miller absent)
	***Commissioner Miller entered session at 10:07am			
	2020 - 304 APPROVING SUPPLEMENTAL APPROPRIATION TO INSURANCE FUND (\$10,570.00) AND APPROPRIATION TRANSFER IN COMMISSIONERS FROM REIMBURSEMENTS TO CONTRACT SERVICES (\$300.00) FOR YEAR END INVOICES	Commissioners Insurance	\$10,570.00 \$300.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
Public Open Session	Citizens Attendees – Holly Elder Media Attendees – Tom Fullen, Eagle 99 Elected Officials – none			
BRIC Mitigation Grant meeting	The Commissioners asked a group to meet to discuss the possibility of using the BRIC grant to assist with repairs and update on Rodriguez Street in Madison Township. Madison Township Trustees are not interested in participating in the grant project as they do not provide water or sewer to their residents. Village of Gibsonburg agreed to take the lead and submitted the pre-application to FEMA. Commissioner Reiter asked Lisa Kuelling, EMA Director, to take the lead on the meeting. Lisa reviewed the process and purpose of the grant. It is a new program so Lisa was ready to answer questions. Marc Glotzbecker, Gibsonburg Village Administrator, asked if we could make sure the Village Solicitor and the County Prosecutor could meet and put together some legal guidelines. The Village is willing to do what they need to do with the understanding the residents on the street are aware they will be annexed into the Village once the project is complete. Prosecutor Tischler noted she feels she can work with the Village Solicitor to put together an agreement to support the project. Lisa Kuelling suggested a letter of support from the Township on the project and the annexation of the property upon completion. John Willey is willing to assist in the draft grant application. Steve Shiets needs to be contacted to update the latest costs for the project. Lisa reviewed the grant process.	(see sign in sheets and noted participants present by teleconference for participants)		
* Adjournment (11:10am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

Signature of:

Kay E. Reiter

Kay E Reiter, President

absent

Russ Zimmerman, Vice President

Scott Miller

Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: *Theresa Cooney*
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Regional Planning Update 17-Sept-2020

1. Census
 - a. Self-response rate vs. total response rate
 - i. Self-response:
 1. Ohio -- 69%
 2. Sandusky County -- 72%
 - ii. Total response (Self response + field work)
 1. Ohio -- 94%
 2. Sandusky County -- not available
 - b. Scheduled to wrap up by September 30
 - i. Originally July
 - ii. Rescheduled to end October 31
 - iii. In August, this was moved back up to September 30
2. Zoning in the Townships
 - a. Two townships rezoning parcels in support of businesses
 - i. One existing, one new
 - ii. Green Creek and Ballville
 - b. Recent discussion about deed restrictions vs. zoning
 - i. Deed restrictions are a civil matter between property owners
 - ii. Does not replace zoning, and the Townships, etc cannot and should not enforce them
 - iii. It is often unclear to property owners that they have these restrictions. I do not know if title searches find these. I personally don't remember receiving them when I bought my current house
 - c. I was already familiar with them, so I probably wasn't looking for them
 - i. Scott Miller discussed having a workshop or seminar on these for the Townships
 1. Township association?
 2. Prosecutor?
3. Building department
 - a. I would like to be more involved going forward
 - b. Some of the things they will be handling need to mesh with local zoning and floodplain
 - c. I just want to make sure it is clear to contractors and applicants who handles what and issues which permits
 - i. I find people are more upset about the confusion, not the actual permit process
4. Wightman's Grove
 - a. Whatever I can do, let me know
5. Service Center Project
 - a. Could we get a finalized drawing of the changes?
6. Annexations
 - a. Process?
 - b. I was on the distribution list before, just for comments

Public Session Sign in Sheet

9/17/2020

Name	Signature	Contact Information
John Willey		6 334-6727